

University of Canberra Graduate Certificate in Business Administration



Delivered by Ducere Global Business School in partnership with the University of Canberra, the Graduate Certificate in Business Administration is designed to meet the needs of the modern learner through flexible online study, dynamic industry events and unparalleled student support.

**Designed for**

Managers
Aspiring leaders
Business professionals

**Payment options**

FEE-HELP available
Upfront payment

**Study mode**

Online

**Intakes**

February 2018
April 2018
June 2018
August 2018
October 2018
December 2018

Graduate Certificate in Business Administration

A highly engaging, industry focused program responding to current and future needs of the workforce, enabling effective leadership in an increasingly disrupted and globalised work environment. You will engage with concepts including organisational culture, leadership, finance, ethics and decision making; allowing a smooth transition to the second trimester of the University of Canberra MBA (Innovation and Leadership).

An extraordinary student experience

Practical assessments

The program blends immersive online learning with an applied assessment approach. Under this model, you complete practical assessments that are relevant to your own career needs and to the needs of industry. So instead of exams, you can be working on project case studies and more, while gaining access to Australia's most industry-relevant course curriculum and content.

Real insights from Global Leaders and business innovators

A global business curriculum, led by the insights of over 250 global leaders and business innovators. These insights are embedded throughout course content, bridging the gap between academic studies and practical, industry-relevant learning.

Attend student and industry events

You will also have the opportunity to expand your network by attending dynamic student and industry events with our course delivery partners, some of which include KPMG, NAB, PwC, Telstra and more.

Academic and professional support

You will receive personalised support and advice through our student support teams, along with in-depth practical feedback from our academic staff. At every stage of your student journey, Ducere will work with you to cultivate the critical know-how and leadership skillsets required for success in an economy transformed by innovation.

The skills that employers need

The program is designed to provide university education that truly prepares you to take the next steps in your career. From digital literacy to business knowledge and leadership skills, you'll gain the skills to adapt, lead and deliver.

Learn from dynamic insights from over 250 Ducere Global Leaders



Prof. Robert S. Kaplan

Professor, Management Practice, Harvard Business School



Sophie Ryan

CEO, Sony Foundation Australia



Baroness Valerie Amos PC

Under-Secretary-General, United Nations



Mr John Buchanan

Australia's Most Successful Cricket Coach



Claudia Gonzalez Romo

Chief of Public Advocacy, UNICEF

Program Structure

The graduate certificate requires the completion of 4 subjects. Each subject has a credit point value of 3 credit points. You can study 2 subjects (6 credit points) over 8 weeks and achieve the postgraduate qualification in 4 months, although part time study is available.

Core Units

People and Culture

Examine what inclusion and diversity means in the workplace, how to strengthen organisations through employees and how to manage organisational change. You will reflect upon your own experiences and current people management practices to evaluate their effectiveness.

Leadership

Explore leadership in the context of the 21st Century and become better prepared to develop the necessary capabilities to prosper in this environment. You will reflect on your own experiences and biases to develop an understanding of how these influence your personal leadership style, as well as how you respond to the leadership of others.

Ethics and Decision Making

Engage with and reflect upon the ethical complexities of your industry, organisation through an exploration of behavioural ethics and business sustainability. You will learn frameworks, strategies and models that assist individuals and teams to make better decisions.

Finance for Managers

Attain an in-depth understanding about the field of accounting and finance and its real life application to a corporate or startup business environment. You will develop the confidence to use finance principals to make key management decisions and analyse business opportunities.

Course Pathway

Upon successful completion of the Graduate Certificate in Business Administration it is possible to articulate directly to the second trimester of the MBA (Innovation and Leadership).



Industry Engagement
Finalist 2017



Fast Facts

Degree Structure

- > **Full time** – 2 units over 8 weeks 4 months to complete.
- > **Part time** – 1 unit over 8 weeks 8 months to complete.

Course Completion Requirements

- > People and Culture
- > Leadership
- > Ethics and Decision Making
- > Finance for Managers

Assessment

- > Focus on academic comprehension and professional application in student's own work environment to drive context and relevancy.
- > A mixture of written assessment, guided reflection, contributions to discussions and online multiple choice.

Entry Requirements

- > Business or related degree.
- > Unrelated degree 3+ years professional experience.
- > 7+ years of professional experience.
- > Each application will be considered in a case-by-case basis.

Course costs

- > \$12,000 AUD total.
- > \$3,000 AUD per unit.
- > FEE-HELP available.

About Ducere

Ducere is a social enterprise that delivers pioneering education initiatives in Australia and Africa.

The Ducere Global Business School partners with exceptional universities, innovative organisations and global leaders to be the most student-focused and industry-relevant business school in Australia.

Our higher education programs fund the groundbreaking publishing, school development and mentorship work of the Ducere Foundation, which provides unique learning and leadership opportunities in African nations.



CRICOS number: University of Canberra #00212K

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